



Hinckley & Bosworth
Borough Council

A Borough to be proud of

APPENDIX 1

Hinckley and Bosworth Borough Council

Wheeled Bin and Container Policy

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Wheeled Bin and Container Policy

Introduction

The council is committed to reducing the amount of waste that is sent for disposal (particularly to landfill), and to providing an environment where residents can be proud of our cleaner and greener neighbourhoods. We aim to encourage residents to:

- Prevent waste arising in the first place (through awareness and education)
- Reduce the amount of waste they produce
- Reuse products
- Recycle waste where possible

All councils have targets to achieve and thanks to the continued efforts of our residents the recycling / composting rate across Hinckley and Bosworth is amongst the best district councils in the Country whilst at one of the lowest costs. We aim to continue to increase recycling and reduce disposal wherever possible with the resources we have available.

Our Services

The council provides an alternate week collection of:

- Recyclable materials
- Biodegradable garden waste (subscription service)
- Non recyclable materials

(Some rural areas have garden waste collected with their refuse bins for logistical purposes)

Standard bins and containers provided are:

Recyclable materials:

From 1 April 2018, the Council will operate a comingled dry-recycling service with all items collected being placed in a blue-lidded wheeled bin.

A 140 litre or 240 litre blue-lidded wheeled bin (unless specified a 240 litre bin will be provided) for:-

- Glass bottles and jars
- Metal food and drink cans
- Aluminium foil
- Household plastic bottles / tubs / pots / trays (not black plastic)
- Food and drink cartons (tetrapack)
- Aerosols

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- Newspapers / magazines
- Junk mail
- Envelopes
- Directories / catalogues
- Cardboard
- Cereal packets
- Waste paper

Red Bag for textiles and clothing:-

- Clothing / shoes
- Hats / belts
- Sheets / towels
- Curtains

All recyclable items must be clean as contaminated materials will result in bins not being collected. For full details see your Recycling and Waste Guide

Biodegradable/Garden waste (Chargeable Service):

140 litre or 240 litre brown lidded wheeled bin for:-

- Twigs, branches and hedge trimmings
- Plants and cut flowers
- Weeds
- Leaves
- Prunings
- Grass cuttings

Non Recyclable Household waste:

140 litre or 240 litre black lidded wheeled bin for:-

- Non recyclable household waste

Please note only waste placed in the bin can be collected. Lids on bins should be closed flat.

Collection Points

Wheeled bins and containers must be placed at the boundary of resident's property with the public highway. If bins are placed on the footpath (due to limited frontage space) they

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should be clearly visible and positioned in such a manner as not to cause an obstruction to vehicles and pedestrians. If a property is located on private land the expectation is that containers are presented at the public highway. Exceptions may be made on an individual basis subject to legal consent from all parties concerned.

Wheeled bins and containers should be presented and accessible by 7:00am on the day of collection and be taken back onto the property within 24 hours of collection.

Bins/Containers not presented by 7am

If a bin/container is not presented at the time of collection, crews will not be able to return to collect the bin until the next scheduled collection day.

Missed collections

If your bin is presented by 7am and collection crews have genuinely missed collection of your bin, if residents report this to the Council by the end of the next working day we will return to collect this (NB this applies to crew error only and does not apply where external factors have prevented collection such as road works or inclement weather).

Section 46 Environmental Protection Act 1990

The Environmental Protection Act 1990, Section 46 contains legislation which deals with containers being left out on the street for unreasonable amounts of time. Residents must comply with this legislation to avoid complaints of obstructing the highway, smelly bins or the visual impact of containers on the street; from pedestrians and neighbours.

Such complaints are dealt with by sending residents an initial letter explaining their responsibilities with regards to their containers and the legislation that must be adhered to. If the problem continues, a section 46 notice is sent to the resident advising them that they must comply with the legislation. Bins may be removed and service stopped if after the required notice is served bins remain on the public highway. A delivery charge is made to return bins removed as a result of non-compliance with a section 46 notice.

Assisted Collections

In special cases where **all** residents in the household are physically incapable of placing containers at the collection point, due to infirmity or disability, applications can be made for an Assisted Collection. This means that Council operatives will collect and return bins and

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containers directly from a property, from a place jointly agreed with the resident. There should be safe access and egress to collect a resident's bin. If large steps or other obstacles exist preventing the safe collection of a wheeled bin, a bag and box collection service will be required.

Although every care will be taken in carrying out Assisted Collections the Council cannot accept responsibility for any loss or damage caused as a result of providing an Assisted Collection service

To assess eligibility for the Assisted Collection Service a visit may be made by an officer to fill out the relevant paperwork if required. Every three years this list will be audited and to remain assisted residents will be required to refresh the records held for them.

Additional Waste

Recyclable materials – blue lidded bin

Recyclable items placed by the side of the bin will be collected. We are happy to collect extra recyclable items that will not fit into the bin. The items should be placed securely to prevent them from blowing away in a clear bag or cardboard box. Additional bins for recyclable materials are available free of charge on request by contacting 01455 238141.

Biodegradable/Garden Waste – brown lidded bin (Chargeable Service)

Only waste contained within the bin will be collected. Additional bins may be requested through the Garden Waste Collection Service for the appropriate annual charge.

Non Recyclable Household Waste – black lidded bin

The standard black lidded bin provided has been trialled and calculated to be the correct capacity for most properties with an alternate week collection frequency. Only waste contained within the bin will be collected. The lid should be fully closed and flat. No additional non-recyclable waste will be collected unless:-

- Collections have been delayed following suspension of service due to inclement weather.
- Prior arrangements have been agreed with the Waste Management Team.

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Overfilled, Overweight and Contaminated Bins

Care should be taken not to overfill the bins or make them too heavy to be safely collected.

The lid of the bin must be shut flat prior to collection. Overfilled bins where the lid cannot be closed completely may not be emptied as this can cause problems when tipping into the collection vehicle. If bin lifts are unable to lift bins or operatives unable to move them safely due to them being overfilled we will be unable to service the bin until excess material is removed.

Blue Lidded Recycling bins contaminated with materials other than the specified recyclable materials collected for the collection scheme will not be emptied. We will not be able to return to collect bins containing incorrect materials until your next scheduled collection day (whereby the incorrect materials should be removed to allow service).

Brown lidded waste bins containing anything other than the specified biodegradable waste will be left unemptied and a letter will be sent to the resident. Should a contaminated Brown lidded waste bin be tipped into the back of the vehicle before the crew realise, the whole load can be rejected at the composting site and may have to be taken to a disposal site. For this reason, if an individual persistently contaminates a bin, the Council may either suspend the service or consider enforcement action in accordance with section 46 of the Environmental Protection Act 1990.

Notification of problems with bins/containers

If your bin is not emptied because it is too heavy, overloaded or contains unsuitable items, it is the residents responsibility to remove them. A card or bin-hanger will be left where possible explaining why the waste has not been taken and the crew will record the reason for our customer records. The bin will not be emptied until the next scheduled collection day if the issue has been corrected.

Additional Bins

Recyclable Waste – Blue lidded bin

An additional bin is available free of charge on request for residents who require additional capacity for recyclable materials. This is subject to availability.

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Biodegradable/Garden Waste – Brown lidded bin (Chargeable Service)

An alternate week Garden Waste Collection Service is offered to residents for an annual subscription. Charges are publicised in the Council's 'Scale of Fees and Charges'. Houses with larger gardens can request and pay for additional brown lidded bins if required. Bins remain the property of the Council.

Non Recyclable Waste – Black bin

The Council provides different sizes (in litres) of black bins, depending on the full time occupancy of the household:

<u>Number of residents</u>	<u>Size of bin</u>
1 – 2	140 litres
3 – 4	240 litres
5 – 6	360 litres
7 – 8	2 x 240 litres
9 – 10	240 litre + 360 litre
11+	660 litre

If a change of circumstances occurs/for new occupancies without bins/replacement bins/ for any other circumstance, the provision of bins will be reviewed and bins re-issued in accordance with the above provisions.

Stolen / Missing / Damaged Bins

All bins remain the property of Hinckley and Bosworth Borough Council at all times. Residents are responsible for keeping and maintaining them in a safe, clean and tidy condition.

The council will repair or replace any bins that are damaged through fair wear and tear including damage by Council operatives during collection. A replacement charge will apply where damage has been caused by the negligence of a resident in accordance with fees and charges. All replacement black lidded bins will be in accordance with the number of permanent residents in the property as above.

Where bins have been lost or stolen, the Council will only replace 1 bin free of charge in a 5 year period (regardless of bin lid colour). For any subsequent bins lost or stolen within a 5 year period, a charge for replacement and delivery will be made in accordance with the

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Council's scale of fees and charges. In all circumstances the size of bin allocated will be determined in accordance with the number of permanent residents

Limited Storage Space

Where properties have limited storage space for wheeled bins or there are difficulties to safely present and/or service bins, a visit will be made by a member of the Waste Management Team. Where there is no viable option to provide bins, purple sacks will be provided for non recyclable waste. These bags may be presented every fortnight at the boundary of resident's property with the public highway where they are clearly visible. Residents on this scheme can present up to 6 bags per fortnight. New supplies will be delivered every 16 weeks.

Recyclable materials may be presented in the blue box (glass, cans, tins, plastics, cartons, foil, and aerosols) and yellow bag (paper and cardboard). There is no alternative container to the brown bin for the collection of biodegradable waste meaning this collection service cannot be provided to properties unable to accommodate wheeled bins.

New Developments and changes in occupancy

Capacity

All new residential developments must be provided with suitable and appropriate storage capacity in line with the Councils waste collection and recycling services Planning Guidance.

It is recommended that developers consult with the Council on the provision of waste storage facilities at the initial planning stage to avoid any future problems.

Containers for New Occupancies

The Council will make a charge for the provision of wheeled bins/containers provided to new occupancies in accordance with the charges contained in the Council's 'Scale of Fees and Charges'. This includes all new occupants of dwellings, and is not limited to the first occupancy of new dwellings. For example a resident moving into an existing dwelling will be required to pay for their bins if none are left by the previous resident. This requirement applies regardless of the ownership of the property i.e. to both rented, social and privately owned properties. All bins provided remain the property of the Council. Residents should not take black or blue lidded bins with them when moving. Where the garden waste service has been paid and the new property is within the borough the brown lidded bin may be taken and the waste service contacted to issue a new sticker to enable collections to continue.



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Additional information on the specific waste storage and collection requirements and cost of containers and bins is available from the Waste Management Team on (01455) 238141.

Contact Us

The Waste Management Service can be contacted for further advice and assistance on 01455 238141

or wasteservices@hinckley-bosworth.gov.uk

or by writing to Waste Management, The Jubilee Building, Unit B, Fleming Road, Hinckley, Leics. LE10 3DU